



**IVINGHOE OLD SCHOOL COMMUNITY HUB:
TRUSTEES MEETING held in the Old School, Ivinghoe:
CuriosiTEA Rooms 15th July 2014 at 7.30pm**



PRESENT: Carol Tarrant
Hayley Wesley
Bob Corn
Kate Mackie
Russell Smith

Alex Wynne
John Wallis
Sylvia Simmonds
Margaret Holiday

APOLOGIES: Mike Custance, Lisa McCarthy, Karen Groom

1.0 Previous Minutes:

Agreed as a true and accurate record – although John didn't seem to have received them!

2.0 AGM Plans:

- 2.1 Date to be 27th August 2014 at 7.30pm – Carol to run the information into the forthcoming Ivinghoe Beacon Magazine article.
- 2.2 Agenda will include Chair's Report, Treasurer's Report; all existing trustees will then resign, for trustees to be elected for the coming year.
- 2.3 Carol will include a photographic record of events, activities, etc., which have taken place over the past twelve months, and make mention of new ideas such as a 'Good Neighbour' scheme, 'Skills Sharing', and asking for new ideas or offers from the floor.
- 2.4 Newly elected trustees will plan a date for the next Trustees Meeting to take any new thinking forward.

3.0 Community Impact Bucks:

- 3.1 Carol had previously circulated a programme of Meetings and 'Surgeries' which CIB are offering – although the most interesting of these (A discussion on Roles and Responsibilities for Trustees) is to be held on 17th July 2014! No one is able to attend, and thus Carol has emailed CIB requesting a later date – something in three months seems possible.
- 3.2 Margaret, Sylvia and Alex were interested in attending such a discussion, although not all could attend mornings, afternoons or evenings - Carol to progress her correspondence with CIB, really trying to get CIB to visit us as they used to.

4.0 Upcoming Events:

- 4.1 Children's Activity Days are planned for 5th August 2014 and 2nd September 2014 – volunteer help is needed since Hayley and Carol would find things very difficult with around 20 children taking part, and these Activity Days do generate valuable cash for the Hub! Bob will arrange an appeal for help on the Hub's Facebook Page, and will email the database group; Kate offered help by both herself and husband James on 5th August, Margaret offered help on 2nd September, Sylvia offered help on both days, afternoons only.
- 4.2 Artists Network Bedfordshire (ANB) are running an Artists' Workshop on 6th September 2014, 10.00am – 4.00pm; Bob will help them set up from 9.00am. ANB are then to mount an exhibition of their work on 20th and 21st September 2014 – Russell, John, Alex and Hayley will help in moving furniture and the

piano for them, since Carol and Bob will be away. Bob will run supporting items on the Facebook Page, and circulate the database group – ANB will be providing banners, also.

- 4.3 Hayley is running another Psychic Evening 12th September – no additional help is required.

5.0 Using the Community rooms for exhibitions (finance issues and maintenance /other lettings), and WW1 rolling exhibition with (TBC) Judith Sheridan's songs and poetry reading concert as a finale on Remembrance Sunday weekend in November:

- 5.1 Carol noted that Exhibitions are a good way of bringing folk into the Hub to show off our facilities – John confirmed that we have cash to mount a WW1 Exhibition (assuming something similar to the successful Heritage Exhibition – around £40), and Alex suggested a raffle to raise cash, also; Carol will continue to liaise with Judith Sheridan as to her proposal re-songs and poetry concert in November. All Trustees agreed to drop into the current exhibition from time to time to check that all is well, although it is intended that the Village Heritage Exhibition will 'morph' into the WW1 Exhibition over the period of the ANB Workshop and Exhibition weekends of 6th and 20th/21st September, and start proper in October 2014 until the Remembrance Weekend.
- 5.2 John noted that Hall Lettings and Activity Day income has amounted to around £1,700 in the last four months – really very encouraging.
- 5.3 The meeting felt that 'permanent' exhibitions were not a good idea, since they tied up the space and discouraged occasional hirers; after the WW1 Exhibition, only temporary, weekend-style exhibitions would be encouraged.
- 5.4 Use by the Public of Hub Toilets were discussed – the meeting decided that locks would be an advantage to prevent non-Hub customers abusing the privilege of them being available; Bob to arrange suitable locks to both sets of toilets.

6.0 Building Maintenance:

- 6.1 Roof repair should be put in hand – Bob has the names of three roofing contractors for quotations – and if possible work should be put in hand before the coming winter; Bob will also check if any grant funding might be available.
- 6.2 Window cleaning to be put in hand – Hayley noting that she had had two quotations (£40 and £80); Bob and she to put the work in hand, probably twice annually.
- 6.3 Carol raised the possibility of an outside water tap – the meeting agreed, possibly taking a feed from the staff toilet; Bob to put this work in hand. Kate offered to donate a water-butt – gratefully accepted!
- 6.4 Building Signage – now really necessary; Carol and Bob to make proposals, to be in keeping with the Conservation Area.

7.0 Any Other Business:

- 7.1 Licensing – Russell raised the possibility of our having an occasional license for the selling of alcohol – he will investigate alternatives.
- 7.2 John requested approval to our using Colin Arney as a Financial Examiner, for our end of year books – the meeting agreed.

- 7.3 Noted that Structural Engineer Bob Tucker, of Robert Tucker Associates who had been commissioned by Bucks Heritage, continues to carry out monitoring of cracks in the buildings and possible movement; he is due to visit site again this coming Thursday – he has so far recorded ‘insignificant movement’.
- 7.4 Carol reported that villager Frances Booth has offered her services voluntarily to teach IT Skills on Wednesday mornings – and that two (perhaps three) folk have shown interest in taking IT classes; Carol will pursue the interest and report back.

8.0 Next Meeting:

AGM on 27th August 2014 at 7.30pm, in Ivinghoe Old School Community Hub; next Trustees Meeting to be agreed by newly elected Trustees after the AGM.

