



**IVINGHOE OLD SCHOOL COMMUNITY HUB:
ANNUAL GENERAL MEETING held in the Old School,
Ivinghoe: 27th August 2014 at 7.30pm**



PRESENT: Carol Tarrant
Hayley Wesley
Bob Corn
Kate Mackie
Karen Groom
Moirra Hegarty

Alex Wynne
John Wallis
Sylvia Simmonds
Margaret Holiday
Lisa McCarthy
Jeanette Wallis

APOLOGIES: Cath Laidler, Russell Smith

1.0 Previous AGM Minutes:

Agreed as a true and accurate record.

2.0 Chair's Report:

- 2.1 As attached – John Wallis proposed acceptance of the report – Hayley Wesley seconded - carried.
- 2.2 Carol thanked all outgoing trustees – particularly John Wallis in his efforts to keep us on the financial straight and narrow!

3.0 Treasurer's Report:

- 3.1 As attached – John Wallis proposed acceptance of the report – Carol Tarrant seconded – carried.
- 3.2 John noted that we are on an improving trajectory in that our income is increasing by virtue of increased Community Space Hire, and increasing IT Suite usage.
- 3.3 The meeting noted John's wish to retire at year end April 2015 – all trustees thanked John for his sterling work on our behalf, and will actively seek a replacement treasurer.

4.0 Trustee Elections:

- 4.1 Chair: Carol Tarrant – proposed by Karen Groom, seconded Hayley Wesley – carried; Carol accepted the role.
- 4.2 Secretary: Bob Corn – proposed by Hayley Wesley, seconded Lisa McCarthy – carried; Bob accepted the role.
- 4.3 Treasurer: John Wallis – proposed by Hayley Wesley, seconded Kate Mackie – carried; John accepted the role, subject to his retirement at year end April 2015.
- 4.4 Trustees: Carol stressed that she was anxious that elected Trustees carry a responsibility to assist in the day to day running of the Hub, and thus please bear this in mind when accepting the role of Trustee:
 - 4.4.1 Hayley Wesley – proposed Bob Corn, seconded Lisa McCarthy – carried; Hayley accepted the role.
 - 4.4.2 Kate Mackie – proposed Karen Groom, seconded Alex Wynne – carried; Kate accepted the role.
 - 4.4.3 Cath Laidler (who had previously expressed a willingness to stand) – proposed Hayley Wesley, seconded Carol Tarrant.
 - 4.4.4 Russell Smith (who had previously expressed a willingness to stand) – proposed Karen Groom, seconded Alex Wynne.

- 4.4.5 Karen Groom – proposed Carol Tarrant, seconded Alex Wynne – carried; Karen accepted the role.
- 4.4.6 Alex Wynne – proposed Hayley Wesley, seconded Sylvia Simmonds – carried; Alex accepted the role.
- 4.4.7 Sylvia Simmonds – proposed Kate Mackie, seconded Hayley Wesley – carried; Sylvia accepted the role.
- 4.4.8 Margaret Holiday – proposed Hayley Wesley, seconded Alex Wynne – carried; Margaret accepted the role.
- 4.4.9 Though the above fills the compliment of Trustees as laid down in the Constitution, the meeting felt that Lisa McCarthy should be co-opted as a Trustee – proposed Hayley Wesley, seconded Kate Mackie – carried; Lisa accepted the co-opted role.

5.0 General Discussion:

- 5.1 Alex suggested that a timetable indicating when help is required would be helpful to Trustees – giving as much notice as possible; Carol to initiate such a timetable.
- 5.2 Noting item 5.1 above, the sort of cleaning, clearing up, etc., which is needed after hirings take place – sweeping up in the Community and IT Spaces, toilets, cloakroom, vacuum cleaning, bleaching, emptying of bins, etc., etc., was discussed.
- 5.3 John noted that Colin Arney, of Pitstone, has offered to be our ‘Independent Financial Examiner’ for the purposes of Financial Reporting; John proposed Colin’s appointment, Alex seconded – all in favour and carried.
- 5.4 Carol noted that our Community Hub Project has been viewed as a great success by Community Impact Bucks, Village SOS, and others – we are now being approached by similar groups to ourselves to be ‘mentors’ in their going forward with similar Community proposals. One such group is Little Chalfont Parish Council, who are anxious to develop their Parish Hall in a similar manner to ourselves.

6.0 Next Meetings:

Next AGM to be held in August 2015 – date and time to be announced, to be held in Ivinghoe Old School Community Hub;
 Next Trustees Meeting to be held on 21st October 2014 at 7.30pm, in CuriosiTEA Rooms.



Hello - I am Carol Tarrant the present chair of the twelve trustees who voluntarily run the Hub. I hope you are all comfortable and like our choice of cheeses.....we had planned to accompany the chair's report with a set of interesting slides made from the countless photograph's we take as we slowly refurbish these spaces, and then fill them with a variety of community activities.

However, the donor of our promised Projector is dealing with replacing one of our printers so we have instead printed up our visuals separately, and Bob Corn is going to be my assistant and enliven my August 2013 to August 2014 chair's report with flash cards as visual prompts to that past year!!

So - cast your minds back to November 2012 which was the date when Bucks County Council first handed me the keys having signed our Lease for the next 25 years with all responsibility for refurbishment with us. Now hurtle forward in time to the last AGM in August 2013 around which time the community were in the midst of responding to requests to come in and restore, then decorate the lower two metres throughout the building left bare after the builders had left the building for good and £63,000 + £17,000 of our grant monies had been spent. Den Wesley mends our lovely old grey door. *Sept 2013* - Front toilets replaced, flooring replaced and cubicles decorated. Kitchen ceiling fell in overnight through two lower ceilings! Replaced and restored after big clean-up by a shaken Hayley!

Oct 2013 - Floor tiles taken up and glued old floor sanded to restore, and boards drawn on where we ran out of genuine ones!!

Davina Hawthorn had her Fashion Show on our new floors. We agreed a software budget for IT room.

Oct 26th Family Photoshoot day was a great success!

Oct 29th Our first of several children's ActiviTEA days, had 20 children and earned £300 shared with the café who made lunch, these days are so popular we repeat them often, but need adult volunteers to make them possible.

Nov 2013 - 2nd Nov...Hayley's team supported our village Bonfire with Hot chocolate, Baked Spuds and Toffee Apples. We are warming the village up with our friendliness as we can see many ways to add to community fun!

IT space tackled, flooring taken up and damp sorted, new joists put in then with benches set, painted and installation of PC's started, new locks

for door thanks to Moira and John. Software bought and installed...room now ready!

16th Nov – First of several very happy and remunerative Table top Sales! 12 tables at £10 a table increases our furniture buying budget!

Dec 2013 Dec 6th – Another Pop Restaurant success. Christmas Fayre and Speeches! Outside on this cold December moonlit night we had Roasted chestnuts and pretzels, Carolling choirs and stalls outside with fairy lights adorning the Hub, Opening the Hub speeches from myself as Chair and our retiring Vicar Tracey calling on the community to value and support this Hub, followed by plaque handing over moments from some of our restoration grant funders. Inside we had many twinkly Christmassy stalls full of home-made crafts and produce for gifts, hand bell ringers, more yuletide singers and delicious mulled wine offerings.

Jan 2014 – Closed over Christmas, the Hub reopened to some damp walls leaking the stormy weather through the many chimney stack flashings. More DIY with Frank repairing rear and side walls in the teeth of the wintry gales, and later in the summer John Cutler doing the same for our taller front wall, making a splendid job of a first class restoration free of charge!

Feb Another ActiviTEA Day and another POP UP Restaurant on an Italian theme this time, with an average of 45 diners and of course Valentine's Day on 14th with homemade red roses!.

March – St David's Day like most patron saints days got a celebration and paper flowers to match, in this case daffodils. Shrove Tuesday, meant joyful Pancake races on the Lawn after school followed by tumultuous pancake eating party for village children.

Another popular Psychic evening held with four mediums fully engaged, each with several clients following each other.

8th March Table Sale, 30th March was a Mother's Day tea-time.

April – 15th another ActiviTEA Day preparing Easter presents and cards, followed by the Easter fair 18th and a very popular Easter Egg Hunt in our kitchen garden with 50 egg winners and a really fun Easter Fair just as Spring sprung into this now very full and useful garden! Another excellent pop up restaurant, this time an American theme.

May – May 1st / May Day was more muted than we would like to see in this community as the children were at school, but we hope to borrow the Maypole and get our May song relearned and so on...maybe someone will volunteer for this celebration to get a revamp.

We liaised with some Artists to bring an Artist and Makers Fair to the Hub and suggested the Old Town Hall also over a weekend 10th/11th May. This went off very well in both venues, with parking on the Lawn and even a female blacksmith joining in with a forge presence amongst our outside stalls...and such a room of delights on our inside stalls, the very generous artists revealing their methods and focus for any who wished to enquire.

23rd May was a celebration of ST Georges Day, our Activity day youngsters having made themselves shields swords and tiny dragons and many small flags to give away, and of course red roses.

June - saw a first Birthday party for Hayley who has delighted us all with her welcoming, home-made refreshments, seven days a week for a whole year now - having taken over 16,000 till receipts which computes to many more actual customers in that year and a bit - which is staggering! A special cake was baked for the party and decorated by a local artist, the exquisite sculpted decorative details of which have been saved in a special glass box by Hayley, who has also been awarded maximum points from the Environmental Health inspector, and has been nominated for café of the year by many of us - and already shortlisted, and recently awarded the 'Best Loved Community Café in the Chilterns'!

On the Church Fete Day, four Trustees - Carol and Bob supporting the research and construction by Sylvia Simmonds and Margaret Holiday of an Older Ivinghoe Exhibition on our Community Room walls, with many searching questions which we continue to ask of the community on the actual names, dates and other interesting facts which relate to these images, all in lieu of a later planned book on the subject. The Café opened as usual but at the Fete opening time of 2pm transformed into a very busy shared experience where visitors queued for drinks from Hayley to wash down the scrummy WI cakes being sold by the WI members dressed in wartime nursing uniforms which they had worn in the wonderfully historically themed World War 1 Fete Parade, and our own Hub's hosting of the British Legion exhibition. The photographs from this event are too numerous to share now...but will be part of our ongoing scrap book to see later...but suffice it to say that it was excellent for the Hub to join in!

July -So this year so far we have seen Jo Jingles take a couple of terms' worth of singalong with Mums and babies. 'Time to shine' taking toddlers through some expressive drama sessions. Birthday parties have abounded, especially exploiting the green spaces and children's playground, outside bouncy castles and so on, and inside characterful cosiness and space. We

have also hosted many other celebrations and a few dignified wakes. Regular Pilates classes on a Thursday have added to those on offer at the Town Hall, and involve adult beginners and another for Mums and babies –and we hope to restart the Yoga classes on a weekday soon. Musical rehearsals for choirs and orchestras enjoy the excellent acoustics here, and we are working on plans for a projector so that film as well as travelling theatre can come to the Hub in the winter months.

The IT Suite is increasing its relevance with not only regular morning hot-desking use but also room hire by the Parish Council monthly for their meeting when not using the Community Space for larger meetings, and the local Scouts using the computers for research and perhaps future conference calls to their colleagues abroad. Frances Booth has offered her gently patient PC introduction teaching skills for those who wish to learn one to one or two on a Wednesday morning – if people would like to give us their details for this. We continue to Copy, Scan, Print and Laminate for the community when asked, and have recently printed out 1600 copies of a leaflet used to raise awareness of the Gladman developments intended housing estate in the middle of the village at Ford End Farm.

So we have now safely travelled to August 2014 and all that is left to say is what is in the future pipeline.....

PIPELINE

- . First we need to counter the Gladman threat, and have had two packed public meetings led by Ivinghoe Together so far.
- . Then we need to price, source and install an outside tap in the Kitchen Garden and attach a power-hose for cleaning the dustbins.
- . We need to Plumb in our donated water Butt to the existing guttering.
- . Design, and order/commission our frontal Signage.
- . Discuss and commission some remedial flashing work to the roof, re-tiling and re-cementing where necessary. This could well need another Grant application.
- . We have just made a regular window cleaner contract.
- . Research and price up new paviors for the yard all around. This also will depend on its predicted price as to whether we use savings or apply for a specific grant, but will improve our look brilliantly when it's done!

Dates for your diary:

September the 2nd next ActiviTEA Day-all volunteer adults welcome.
Beds Society of Artists weekend exhibition and preceding taster Day are
planned for 6th September and 20th / 21st September weekend.

October 17th next CuriosiTEA Rooms pop up restaurant, this time a
French menu, tables still available, please ask Hayley.

A proposed World War 1 community amassed exhibition on our walls
here from late *September* onwards, culminating in songs and poetry here
on the *November* Remembrance weekend organised by Judith Sheridan.
(10mins)

It's been a rewarding year....thankyou!

IVINGHOE OLD SCHOOL COMMUNITY HUB
(1 April 2013 to 31 March 2014)

<u>Income</u>	<u>2013/2014</u>	<u>2012/2013</u>	<u>Expenditure</u>	<u>2013/2014</u>	<u>2012/2013</u>
Bank interest	34.86	15.15	Electricity	222.20	54.30
Donations	1505.70	109.36	Advertising	91.46	0.00
Fund Raising Events	0.00	860.00	AVDC	191.75	0.00
Grants	38230.00	7500.00	Bank charge	8.00	0.00
Heritage Lottery Fund	0.00	49780.00	Gas	86.11	95.92
Hall Hire	1774.77	0.00	Cleaning Expenses	118.46	0.00
IT Suite Hire	66.00	0.00	Miscellaneous Exps	1465.05	50.75
Photocopying Service	3.50	0.00	IT Suite Expenses	1812.37	0.00
Rent (Café)	<u>2700.00</u>	<u>0.00</u>	NFU Insurance	1045.29	214.80
	44314.83	58264.51	Postages	8.10	0.00
			Repairs & Renewals	89972.13	934.66
			Stationery	47.44	0.00
			Telephone	114.84	0.00
			Water Rates	<u>355.84</u>	<u>43.59</u>
				95539.04	1394.02
Excess Expenditure/ Income	<u>51224.21</u>		Excess Income/Expenditure		<u>56870.49</u>
	<u>95539.04</u>	<u>58264.51</u>		<u>95539.04</u>	<u>58264.51</u>

IVINGHOE OLD SCHOOL COMMUNITY HUB FUNDS AS AT 31 MARCH 2014

Funds held as at 31 March 2013	56870.49	Represented by Co-op Bank C/A	5504.52
Less excess expenditure	<u>51224.21</u>	Cash in hand	<u>141.76</u>
	<u>5646.28</u>		<u>5646.28</u>

John W. Wallis
John W. Wallis
Hon. Treasurer

I have examined the accounts and confirm that they are in accordance with the books, records and explanations presented to me
Colin J. Arney 14/8/2014
COLIN J. ARNEY
INDEPENDENT FINANCIAL EXAMINER

IVINGHOE OLD SCHOOL COMMUNITY

IVINGHOE OLD SCHOOL COMMUNITY HUB
01/04/14 Through 26/08/14 (in Pounds)

26/08/14

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Category Description	IOSCH	Other	OVERALL TOTAL
INCOME			
CoopBank Interest	2.80	0.00	2.80
Donations	43.34	0.00	43.34
Grants	1,000.00	0.00	1,000.00
Hall Hire	1,427.00	0.00	1,427.00
Hub Activities	634.33	0.00	634.33
IT Suite Hire	210.42	0.00	210.42
Photocopying Service	70.00	0.00	70.00
Rent (Cafe)	2,500.00	0.00	2,500.00
TOTAL INCOME	5,887.89	0.00	5,887.89
EXPENSES			
AVDC	259.55	0.00	259.55
Br Gas	235.38	0.00	235.38
Electricity	97.73	0.00	97.73
IT Suite Expenses	271.93	0.00	271.93
Misc	504.72	0.00	504.72
NFU Insc	227.50	0.00	227.50
Postages	1.15	0.00	1.15
Reps& Rens	1,999.70	0.00	1,999.70
Stationer	74.05	0.00	74.05
Water Rates	208.23	0.00	208.23
Uncategorised Expenses	0.00	0.00	0.00
TOTAL EXPENSES	3,879.94	0.00	3,879.94
TOTAL INCOME - EXPENSES	2,007.95	0.00	2,007.95
Balance Forward			
IVINGHOE OLD SCHOOL COMMUNITY	5,646.28	0.00	5,646.28
TOTAL Balance Forward	5,646.28	0.00	5,646.28
OVERALL TOTAL	7,654.23	0.00	7,654.23

AGREED
BANK C/A 7,300.89
CASH 353.34
7,654.23

John Wallis
Hon. Treasurer