



## **5.0 Forthcoming Activities to Support:**

- 5.1 23<sup>rd</sup> October – Coffee Morning to support a fundraising fashion show
- 25<sup>th</sup> October – Italian Evening ‘Pop-Up’ Restaurant
- 26<sup>th</sup> October – Photo Shoot Day
- 26<sup>th</sup> October evening – Fundraising Fashion Show at Pitstone Hall
- 29<sup>th</sup> October – Children’s Activity Day
- 2<sup>nd</sup> November – Ivinghoe Bonfire
- 16<sup>th</sup> November – Table-Top Sale
- 6<sup>th</sup> December – Christmas Market

## **6.0 Old School Story:**

- 6.1 **Old Photographs:** Margaret and Sylvia have lots of photographs and postcards of Ivinghoe, and they know of other folk in the village who have other photographs. The meeting was enthusiastic to support a project of enlarging these old photographs and postcards to exhibit in the CuriosiTEA Room.
- 6.2 **Progressing the project:** Margaret and Sylvia will liaise with Moira Heggarty and Les Laing in forming the basis of the project and take it forward.

## **7.0 Community Impact Bucks and our own Booking Process:**

- 7.1 Carol tabled a preliminary ‘Booking Form’ for discussion. The meeting felt that we should add an item mentioning the limit on numbers of people allowed to hire at any one time (the escape door widths permit up to 60) – we need to clarify the per-hour booking rates for each individual space as well as identify a figure per-hour for the overall Community Space. These were agreed as £9.00 for the first hour, £7.00 per hour thereafter for each individual space, with the overall Community Space being £12.00 for the first hour, £10 per hour thereafter. Agreed that the Booking Form reflect these rates, and incorporate a Booking Slip – Hayley is able to accept bookings and payments within her Café.
- 7.2 Carol will liaise with Community Impact Bucks in arranging when they will come to one of our meetings to discuss our management needs, after the ‘Volunteers Surgery’ on 24<sup>th</sup> October 2013.

## **8.0 Any Other Business:**

- 8.1 Bob reported that the Hub’s telephone number is 01296-661666, which is now active – an answering machine is part of the telephone attached to the line.
- 8.2 Noted that our email address is [ivinghoeoldschool@btconnect.com](mailto:ivinghoeoldschool@btconnect.com)

## **9.0 NEXT MEETING:**

To be determined in liaison with Community Impact Bucks, as in item 7.2 above.



## *Wish List thanks to community!*

Many thanks to all who contributed with donations towards  
OUR WISH LIST.

So far the progress is as set out below.

Sanding floor equipment hire...	£158.46p	labour free	✓
Labour hires ....volunteers	£00.00	labour free	✓
Baby change apparatus for disabled toilet....	£ 165	labour free	✓
Door closers bought and fixed....	£40.00	labour free	✓
Skirting to community space fixed ✓/painted by volunteer✓			
40 X Stackable chairs	£996-60p		✓
Carpentry to inner ancient door (£100) free by Dennis			✓
Chair transporter trolley inc VAT	£54.00p	paid for	
IT room Filing cabinet for all Hub documents	£100.00p		
Drinking water to community area, tap, pipes & labour	£100 wed	23rd	
Retaining device for 6 rectangular tables from school.			
Gardening tools and composting bin	£150		
Revamped old Postbox	£30		
External signage to building	£600		
Film projector	£600		
Blackout blinds	£2,500		
Repairs to external gate	£500		
Toilet equipment and regular supplies £10 per week	£520		
Vacuum cleaner ,	£75-£375		
Dustpan and brush, broom, bucket and mop, dusters and other cleaning materials.	£150		
Fire extinguishers and any other called for fire prevention blanket etc.	£500		
		(£5,625)	
Secondary glazing throughout	£18,000!		
Repairs to external areas – up to	£20.000!		
	(£43,030.00p)		

**DIY left to do - to ready building for use as community Hub.**

Please negotiate with Hayley in the café before starting any task.

**ALWAYS** put down a clean dust sheet or something similar to protect our now finished flooring when you paint, and be careful not to walk paint on the underside of your shoes onto carpet, tiled and boarded areas of flooring.

This Gloss paint is very thin and runny so be very careful not to let drips form on painting work or run out onto other finished areas. Brush painting is now preferable to roller as thin roller sprays will damage work already completed.

Only offer to do a complete task, so choose smaller by preference - and then add on the time it takes to prepare flooring cover etc. and restore tools at either end of that task, please.

**Tasks in red are still awaiting attention...**

**and in black with volunteer name in green are now done, thanks!**

**Toilets**

Mirrors for toilets to purchase and put up. *Hayley*

Locks on toilet doors to renew. *Dennis, Bob*

Two shelves to make over cisterns. *Dennis made them and Carol painted them*

Take external toilet door lock off completely. *Bob*

Finish second gloss coat to all doors then only. *Carol, Hayley, Lisa and Dennis have worked hereon!*

Leave small cupboard as is... Carol has plans. *Carol ongoing*

Flooring in all areas by **Jon**.....as and when he can.....ongoing

Apply white acrylic primer and then willow gloss to front door lock damaged area – taking every care not to get any paint on the new carpet. *Carol*

**IT room**

Sort out exit door carpet.

Sort out emergency escape lock.

Externally remove gate lock.

Use this lock to lock the old timber door.

When all is secure - Install PC kit. *Bob Corn*

Connect up PC kit. *Bob Corn.*

**‘Stopper’ barrier**

Paint ‘stopper’ onto two wall spaces ...each wall immediately to left and right beyond adjoining community door, plus the wall below the window in the IT suite. Old lead based paint is seeping resin, so the stopper will hopefully form a seal/barrier before repainting with apple white emulsion.

Someone with greatest care might **paint over thin spaces of one coat gloss**, in lobby area, whilst doing everything they can to protect our new carpet.

**Outhouse storage spaces.**

Doors to restore from behind temporary screening. . *Dennis*

Apply new locks to these doors. *Dennis*

Display Old Pump securely and safely somewhere in the Hub.

### **Perimeter Fence**

Weed all fence boundaries.

*Dennis*

Rub down old paint and form a 'key' to fix new gloss onto. *Frank and Dennis*

Undercoat and then gloss these fence posts.

*Frank and Dennis*

Clean away any spills and restore tools to hub ready for new use. *Frank and Dennis*

### **Carpentry**

Repair a two metre length of skirting with suitable similar wood, undercoat and willow gloss in situ. *Dennis*

Form a frame for the old timber door to replace the rotten one. *Dennis*

Sand down and paint in deep grey the whole door back and front.... (Carol late October)

*Dennis*

'Set paint' the timber replacement flooring of the piano room to match the boarded flooring adjacent. (*Carol mid-October*)

**PLEASE clean up carefully after you finish, washing all brushes, trays and rollers in the big sinks and leave in those big sinks to drain, so as not to trail paint water everywhere. Thank you for your valuable help.**

### **Gardening with Carol**

Weeding, transplanting, and grubbing out elderberry tree below IT suite window, *Russell* (cutting back blackberry briars), (pruning the budlea)..... *Carol*

Prewinter careful gardening Carol and Lisa.

Careful weeding of all other brick threatening planting before use of weed killers (Carol in November)

**Working party to take all thick garden detritus on a tarpaulin down to village bonfire end of October and after to weed the three raised beds please.....*Dennis, Carol, Bob and Frank.***